



CALENDAR
 BUILDING & EVENT REGISTRATION FORM
 Co-Op Activities and Residents ONLY!

Office Date Stamp Received:

Event Day and Date:		
	<i>(Sun/Mon/Tue/Wed/Thu/Fri/Sat)</i>	<i>(mo/date/year)</i>
Is this Event Recurring?	Yes / No if yes, how often:	
	<i>Weekly: Sun/Mon/Tue/Wed/Thu/Fri/Sat</i>	
	<i>Monthly: 1st, 2nd, 3rd, 4th Sun./Mon./Tue./Wed./Thu./Fri./Sat. of each month</i>	
	<i>Annually:</i>	
Is this Event a Seasonal Activity	Yes No if yes...	Start Date: Stop Date:
Event Times:	<u>Set Up:</u>	am/pm to am/pm
	<u>Doors Open:</u>	am/pm to am/pm
	<u>Actual Event:</u>	am/pm to am/pm
	<u>Clean Up:</u>	am/pm to am/pm
Event Name:		Event: Private OR Open to Co-op? circle
Committee, Organization, Activity:		Activity Committee Ok'd: Yes No
Resident Contact Person:		Resident contact #:
Resident Lot & St Or Address:		Email:
Tickets:	Yes No Cost: \$	RSVP: Yes No
Event Bldg Or Location:	*Yacht Club Main Room * Auditorium * Shuffleboard Courts	Ticket Contact Person: * Yacht Club Social (Pretty) Room *Pool
Newsletter/Breezes listing:	Yes No	
Event Deposit:	\$	<i>\$50 Yacht Club \$100 Auditorium</i>
Event Fee:	\$	<i>\$50 Yacht Club \$100 Auditorium</i>

NOTE: Deposit refundable subject to condition of location following event. FEE is retained for usage of building.

Submit check or money order made payable to: Tropic Isles Co-op, 1503 28 Ave W. Palmetto, FL 34221

Copy of Reservation Form can be found at www.Tropicisles.net

*Reservation Form **REQUIRED** for Advanced Booking, Private and/or Recurring Event; verbal request have **No Guarantee** of booking date*

Contact Email provided will receive Confirmation Email with a copy of Reservation Form showing Date Stamp once added to Calendar

~Thirty (30) day notice required for cancellation refund~

Questions?? Please call 941-721-8888 or
email at info@tropicisles.net